



**ALIANZA PARA EL ADELANTO DE LA ENSEÑANZA  
UNIVERSITARIA EN PUERTO RICO**

Un Consorcio Del Sistema De La Universidad De Puerto Rico, La Universidad Interamericana De Puerto Rico ,  
La Pontificia Universidad Católica De Puerto Rico, La Universidad Politécnica de Puerto Rico y  
El Centro De Recursos Para Ciencias e Ingeniería De La Universidad De Puerto Rico

**INSTRUCTIONS TO CERTIFY STUDENTS UNDER THE  
“UNDERGRADUATE MENTORED RESEARCH PROGRAM”**

1. Researcher must log-in to our webpage using his login (email address) and password (<https://www.prlsamp.org/registration/faculty/index2.shtml>). If you do not remember your password, there is a link that you can select and an email will be sent to you with your password. You can also call our office and we will give you this information.

2. Once you register, you will see a list of activities under which you will find

Undergraduate Research	Sponsored Students
2007: Aug-Dec	

3. Click on the button that says “Sponsored Students” so that you can see all the students that were approved under your research lab.
4. Select the student you wish to certify for payment or not certify for payment:

Compliance = This student completed all the lab requirements and may receive payment of his/her stipend for this period

Non-compliance = This student did not meet all the lab requirements and you, as a researcher, do not authorize payment for this student. A non-compliance certification will automatically cancel this student’s participation in our program for the whole academic year.

NOTE: If you, as a researcher, and giving any given student more time to complete the lab requirements, **do not certify either way until you are ready to do so.** Once you certify (compliance or non) this decision is not reversible. The certification process can be done anytime. This means that you can hold a certification of a student for the August-December semester until March, for example.

Nevertheless, we urge every researcher to certify each student as soon as they finish their semester work so that the student can receive their stipend promptly.

If you have any doubts, please contact us at: 787-765-5170 ext 2013, or 2016 or by email.